

*Applicant's Profile (Application for Seeking Office)*

NAME:  OFFICE OR POSITION:

CHAPTER, LOCATION, & YEAR OF INITIATION:

LIST CURRENT DELTA ACTIVITIES:

LOCAL CHAPTER EXPERIENCE: *(Please list each Chapter you have been affiliated with and how you were involved.)*

REGIONAL AND NATIONAL EXPERIENCE: *(Please list all current and past assignments and involvement at both levels)*

REGIONAL CONFERENCES, AND NATIONAL CONVENTIONS ATTENDED:

CURRENT COMMUNITY INVOLVEMENT AND ORGANIZATIONAL AFFILIATIONS

ORGANIZATION ( <i>no more than 4</i> )	POSITION AND/OR RESPONSIBILITY
NAACP Fayetteville Branch	Labor & Industry Committee Chairperson: Seek ways to improve the socioeconomic status of minority groups. Coordinates action on reports of social injustices, discriminatory practices.

**PAST COMMUNITY INVOLVEMENT AND ORGANIZATIONAL AFFILIATIONS**

ORGANIZATION ( <i>no more than 4</i> )	POSITION AND/OR RESPONSIBILITY
Braven	Leadership Coach- Provided curriculum to Sophomores at Spelman College. Conducted Mock Interviews, and successful communication methods for the hiring process.


STATE YOUR REASON(S) FOR SEEKING THIS SPECIFIC OFFICE. In a total word count not to exceed 250 words, cite experiences, either in Delta or in your professional career, that impact directly on the position you are seeking. Include your plan/vision for the Fort Liberty Area Alumnae Chapter in your response.

I am applying for this position in order to provide assistance to the chapter. I am confident in my ability to meet the responsibilities of the position. I have accumulated more than two decades of administrative experience. I am proficient in the use of Microsoft Word, Excel, and PowerPoint. As a senior military administrator, I was responsible for the drafting of correspondence for the executive staff and the recording of minutes for reporting purposes. If I were to be elected to this position, my objective would be to optimize the chapter's correspondence and guarantee complete compliance with Delta Document Retention Policies.

Have you ever been suspended and/or placed on probation?

NO

YES

If yes, please list violation date(s) of suspension or probation and fine levied.

Note: The APPLICANT PROFILE SHEET is considered incomplete if not signed

I have read, understand, and will abide by the guidelines for seeking office in Delta Sigma Theta Sorority, Inc. Fort Liberty Area Alumnae Chapter.

Signature of Applicant	Member Number	Date
<i>Tiffney R. Knighten</i>	347141	3/9/25

(Note: For electronic version of application, use a cursive font for your signature.)

Fort Liberty Area Alumnae Chapter  
 DELTA SIGMA THETA SORORITY, INC.  
 Nominating Committee

### *Categories for Evaluation of Applicants*

Applicant's Name

Tiffney Knighten

Office or Position Sought

Recording Secretary

Leadership/Experience (Delta) Local Chapter involvement Regional involvement National involvement Leadership ability and skills Accomplishments and responsibilities Ongoing/consistent Follow through on responsibilities	
Leadership/Experience (Non-Delta) Regional Professional – related/unrelated to position Community – related/unrelated to position Leadership ability and skills	State
Position Specific Profile Completeness of answer; required skills for position	
Personal Statements Reasons for seeking office Understand the organization of Delta Sigma Theta Sorority, Inc. Awareness and consideration of current Delta issues	

Presentation of Materials  
Style

Content

Conference/Convention Attendance